**MINUTES OF THE MEETING**

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| **Meeting** | **Presenting High-Fidelity Prototype and Initial Front End progress** |
| **Project Title** | **Inbilla Trading E-commerce System** |
| **Members present during the meeting** | **Xeon Bron**  **John Eliezer Cruz**  **Ej Guevara** |
| **Date and time of the meeting** | **Feb 6, 2024**  **2:00 pm – 3:30 pm** |

The meeting took place on February 6, 2024, at Inbilla Trading Store located at 1453J Fajardo St., Sampaloc, Manila., where the team showcased advancements in both the high fidelity prototype and front-end development. The beneficiary expressed satisfaction with the presented design, providing approval for the progress achieved. However, during the discussion, the beneficiary raised concerns about the deployment plan, indicating a reconsideration of the decision to deploy the product.

Furthermore, it was noted that the meeting was scheduled in February due to the client's busy schedule in January. Post-meeting, the team outlined plans to finalize their progress and subsequently submit a comprehensive report to the client for her approval once again. Action items were assigned to address any concerns raised by the beneficiary, and a date for the next meeting will be decided to ensure continued progress and client collaboration. The meeting concluded with a commitment to refining the project based on the beneficiary's feedback and securing final approval from the client.

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**Michelle Angeles Satur  
 *Owner***